

**For Your Records and
Warranty Assistance**

For reference, also attach your receipt or a copy
of your receipt to the manual.

Vancouver

Model Name

21321, 21328

Model No.

Date Purchased

Where Purchased

Type A Models

Owner's Guide and Installation Manual

English

Español

Form# 42856-01
20090130
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Hunter[®]
SINCE 1886

Welcome

Your new Hunter® ceiling fan is an addition to your home or office that will provide comfort and performance for many years. This installation and operation manual gives you complete instructions for installing and operating your fan.

We are proud of our work. We appreciate the opportunity to supply you with the best ceiling fan available anywhere in the world.

Before installing your fan, for your records and warranty assistance, record information from the carton and Hunter nameplate label (located on the top of the fan motor housing).

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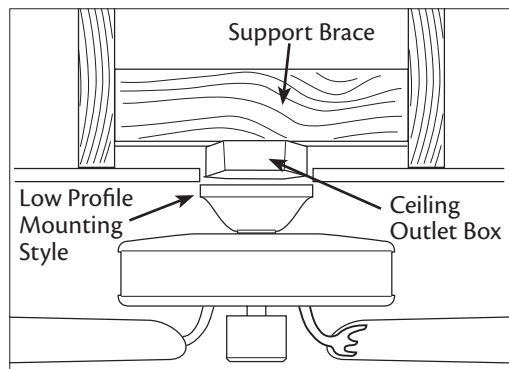
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Cautions and Warnings

- **READ THIS ENTIRE MANUAL CAREFULLY BEFORE BEGINNING INSTALLATION. SAVE THESE INSTRUCTIONS.**

- Use only Hunter replacement parts.
- To reduce the risk of personal injury, attach the fan directly to the support structure of the building according to these instructions, and use only the hardware supplied.
- To avoid possible electrical shock, before installing your fan, disconnect the power by turning off the circuit breakers to the outlet box and associated wall switch location. If you cannot lock the circuit breakers in the off position, securely fasten a prominent warning device, such as a tag, to the service panel.
- All wiring must be in accordance with national and local electrical codes and ANSI/NFPA 70. If you are unfamiliar with wiring, use a qualified electrician.
- To reduce the risk of personal injury, do not bend the blade attachment system when installing, balancing, or cleaning the fan. Never insert foreign objects between rotating fan blades.
- To reduce the risk of fire, electrical shock, or motor damage, do not use a solid-state speed control with this fan. Use only Hunter speed controls.

Mounting and Optional Accessories



Low Profile Mounting fits close to the ceiling, recommended for ceilings less than 8 feet high

Understanding Mounting

Hunter's patented mounting system provides you maximum ease in installing your fan. This fan was designed to be mounted only on flat ceilings and can be used on ceilings less than 8 feet high.

Considering Optional Accessories

Consider using Hunter's optional accessories, including a wall-mounted or remote speed control. To install and use the accessories, follow the instructions included with each product. For quiet and optimum performance of your Hunter fan, use only Hunter speed controls.

⚠ CAUTION: To reduce the risk of personal injury, attach the fan directly to the support structure of the building according to these instructions, and use only the hardware supplied.

1 • Getting Ready

To install a ceiling fan, be sure you can do the following:

- Locate the ceiling joist or other suitable support in ceiling.
- Drill holes for and install wood screws.
- Identify and connect electrical wires.
- Lift 40 pounds.

If you need help installing the fan, your Hunter fan dealer can direct you to a licensed installer or electrician.

Gathering the Tools

You will need the following tools for installing the fan:

- Electric drill with 9/64" bit
- Standard screwdriver (magnetic tip recommended)
- Phillips-head screwdriver (magnetic tip recommended)
- Wrench or pliers
- Ladder (height dependent upon installation site)

Checking Your Fan Parts

Carefully unpack your fan to avoid damage to the fan parts. Refer to the included Parts Guide. Check for any shipping damage to the motor or fan blades. If any parts are missing or damaged, contact your Hunter dealer or call Hunter Technical Support Department at 888-830-1326.

Preparing the Fan Site

Before you begin installing the fan, follow all the instructions in the pullout sheet called "Preparing the Fan Site." Proper ceiling fan location and attachment to the building structure are essential for safety, reliable operation, maximum efficiency, and energy savings.

Installing Multiple Fans?

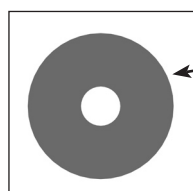
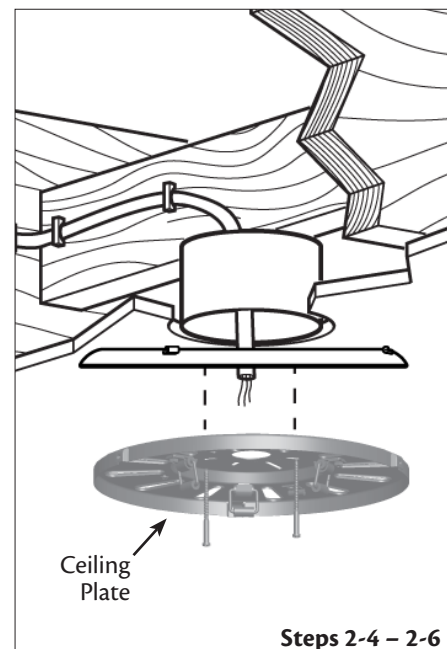
If you are installing more than one fan, keep the fan blades and blade irons (if applicable) in sets, as they were shipped.

2 • Installing the Hanger Bracket

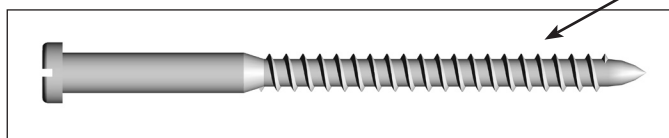
⚠ CAUTION: To avoid possible electrical shock, before installing your fan, disconnect the power by turning off the circuit breakers to the outlet box and associated wall switch location. If you cannot lock the circuit breakers in the off position, securely fasten a prominent warning device, such as a tag, to the service panel.

- 2-1. Drill two pilot holes into the wood support structure through the outermost holes in the outlet box. The pilot holes should be $9/64$ " in diameter.
- 2-2. Place the trim ring over the ceiling plate.
- 2-3. Thread the lead wires from the outlet box down through the hole in the middle of the ceiling plate.
- 2-3. Align the slotted holes in the ceiling plate with the pilot holes you drilled in the wood support structure.
- 2-4. Place a flat washer on each of the two 3" wood screws and pass the screws through the slotted holes in the ceiling plate into the pilot holes you drilled.

Tighten the screws into the $9/64$ " pilot holes; do not use lubricants on the screws. Do not over tighten.

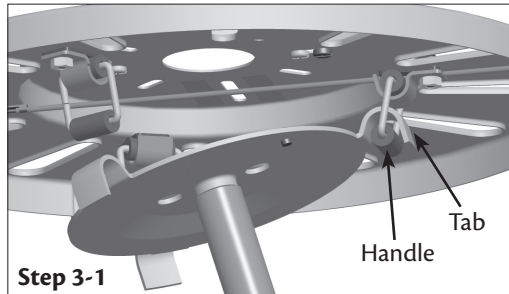


Flat Washer



3" Wood Screw

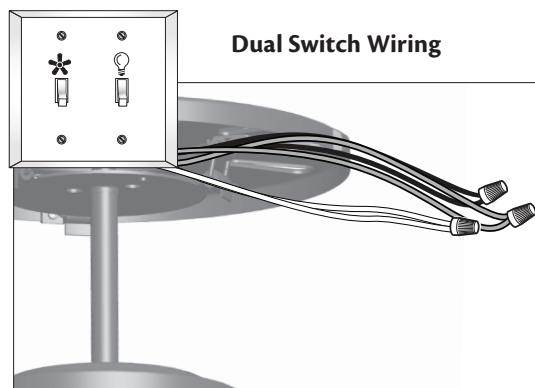
3 • Assembling and Hanging the Fan



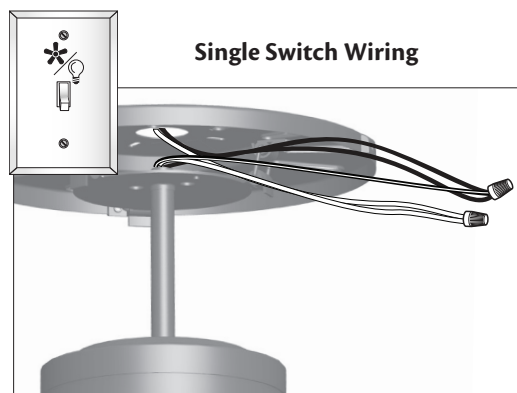
⚠ WARNING: Fan may fall if not assembled as directed in these installation instructions.

3-1. Lift the motor assembly and hook the three tabs over the handles, one at a time.

4 • Wiring the Fan



Dual Switch Wiring



Single Switch Wiring

All wiring must be in accordance with national and local electrical codes and ANSI/NFPA 70. If you are unfamiliar with wiring, use a qualified electrician.

Wall switches are not included. Select an acceptable general-use switch in accordance with national and local electrical codes.

- 4-1. Before attempting installation, make sure the power is still off.
- 4-2. To connect the wires, hold the bare metal leads together and place a wire connector over them, then twist clockwise until tight. For all these connections use the wire connectors provided.
- 4-3. Connect the bare or green ground wire (grounding) from the ceiling to the green ground wire (grounding) from the ceiling plate and the green ground wire (grounding) from the fan.
- 4-4. Connect the white wire (grounded) from the ceiling to the white wire (grounded) from the fan.
- 4-5. Connect the remaining wires as follows:

Dual Switch Wiring:

- The black wire (ungrounded) from the ceiling to the black wire (ungrounded) from the fan
- The black/white wire (ungrounded) from the fan to the wire (ungrounded) for the wall switch

Single Switch Wiring:

- The black wire (ungrounded) from the ceiling to the black (ungrounded) and the black/white wire (ungrounded) from the fan

⚠ CAUTION: Be sure no bare wire or wire strands are visible after making connections.

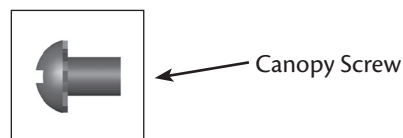
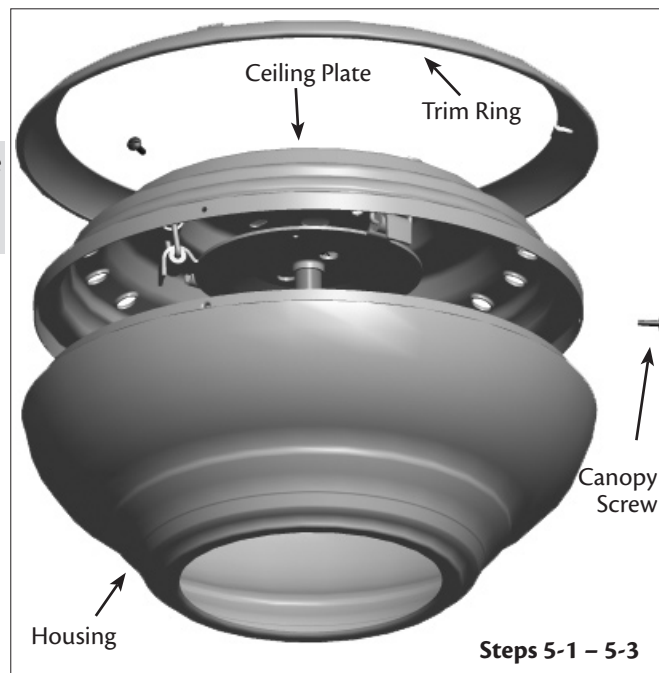
- 4-6. Turn the splices upward and push them carefully back through the ceiling plate into the outlet box.
- 4-7. Spread the wires apart, with the grounded wires on one side of the outlet box and the ungrounded wires on the other side of the outlet box.

5 • Installing the Motor Housing

- 5-1. Place the fan housing over the motor.
- 5-2. Raise the trim ring to allow access to the holes on the ceiling plate.

Note: Let the trim ring rest sitting diagonally on ceiling plate to keep the trim ring out of the way while installing the canopy screws.

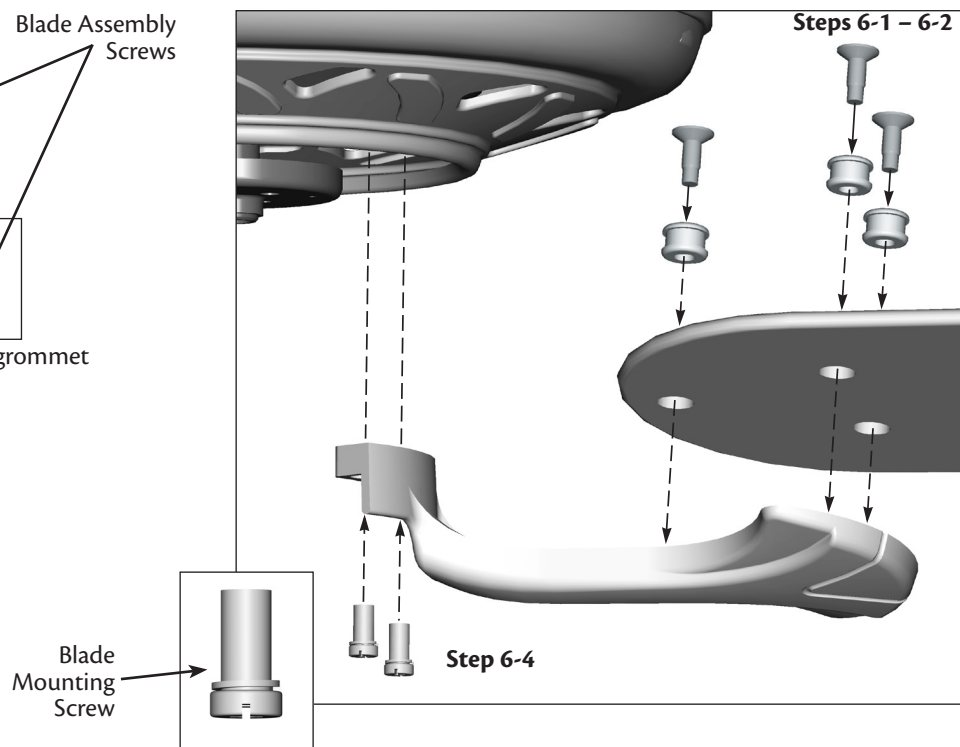
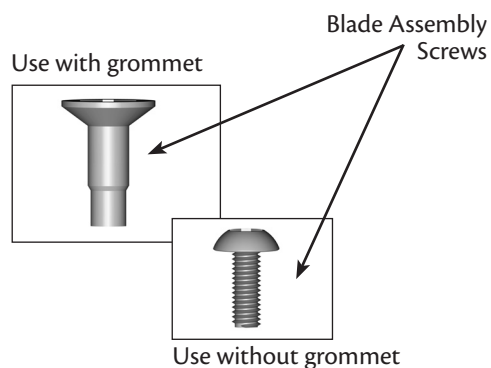
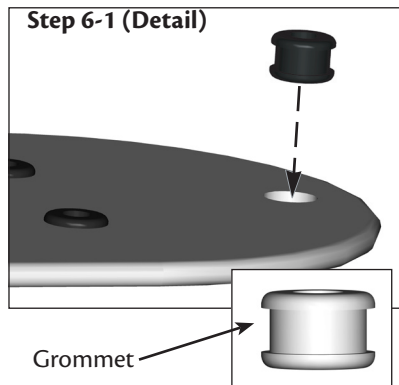
- 5-3. Align the holes in the fan housing with the holes in the ceiling plate.
- 5-4. Partially install each canopy screw into the holes in the fan housing and into the ceiling plate until all holes are aligned. Securely tighten all screws.
- 5-5. Lower the trim ring on the ceiling plate to cover the canopy screws that were installed in the previous step.



6 • Assembling the Blades

Hunter fans use several styles of fan blade irons (brackets that hold the blade to the fan).

- 6-1. Your fan may include blade grommets. If your fan has grommets, insert them by hand into the holes on the blades.
- 6-2. Attach each blade to a blade iron using three blade assembly screws. If you used grommets, the blades may appear slightly loose after screws are tightened. This is normal.
- 6-3. Remove the blade mounting screws and rubber shipping bumpers from the motor. **Note:** Some blade mounting screws are installed in the motor to secure shipping blocks.
- 6-4. For each blade, insert one blade mounting screw through the blade iron, and attach lightly to the fan. Insert the second blade mounting screw, then securely tighten both mounting screws.



7 • Completing Your Installation With or Without a Bowl Light Fixture

Your Hunter fan comes with an integrated light fixture assembly and an optional switch housing cap and plug button. This feature gives you the option of installing the fan with OR without the included light fixture. The steps below direct you whether or not you are installing a light fixture.

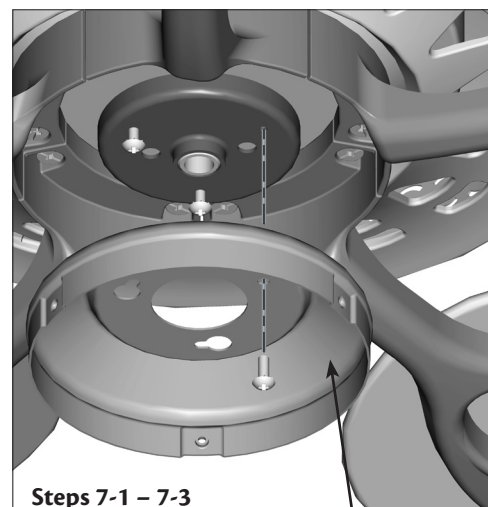
⚠ WARNING: Use only the light fixture supplied with this fan model.

- 7-1. To attach the upper switch housing, partially install two housing assembly screws into the switch housing mounting plate.
- 7-2. Feed the upper plug connector through the center opening of the housing.
- 7-3. Align the keyhole slots in the housing with the housing assembly screws.
- 7-4. Turn the housing counterclockwise until the housing assembly screws are firmly situated in the narrow end of the keyhole slots. Install the remaining screw into the housing. Tighten all three screws firmly.

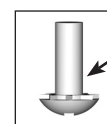
⚠ CAUTION: Make sure the upper switch housing is securely attached to the switch housing mounting plate. Failure to properly attach and tighten all three assembly screws could result in the switch housing and light fixture falling.

- 7-5. **If you want to install the light fixture**, proceed with step 7-6 now.

If you do not want to install the light fixture, you need to uninstall it now. See “Uninstalling the Light Fixture” on step 7-17. Once you have uninstalled the light fixture, continue with step 7-6.

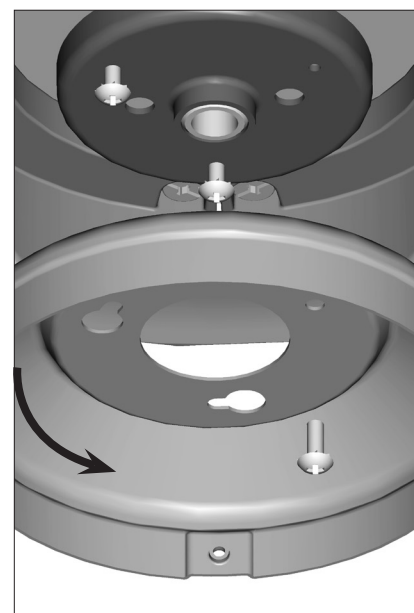


Steps 7-1 – 7-3



Housing
Assembly
Screw

Upper
Switch
Housing

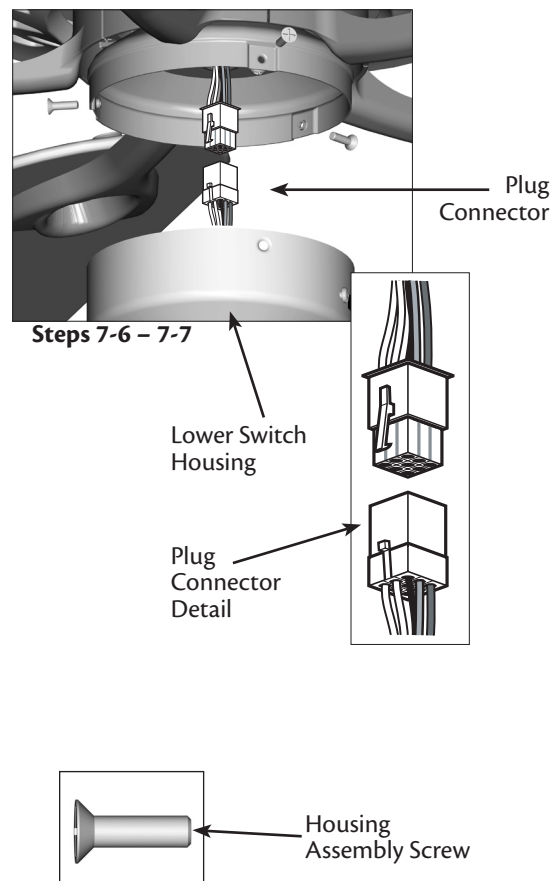


7 • Completing Your Installation With or Without a Bowl Light Fixture (Continued)

- 7-6. To attach the lower switch housing, connect the upper plug connector from the motor to the lower plug connector in the lower switch housing assembly.

Note: Both plug connectors are polarized and will only fit together one way. Make sure the connectors are properly aligned before connecting them. Incorrect connection could cause improper operation and damage to the product.

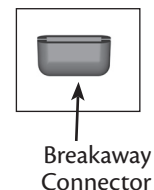
- 7-7. Place the lower switch housing assembly over the upper switch housing. Align the side screw holes in the upper and lower switch housings. Attach the lower switch housing to the upper switch housing with three housing assembly screws.



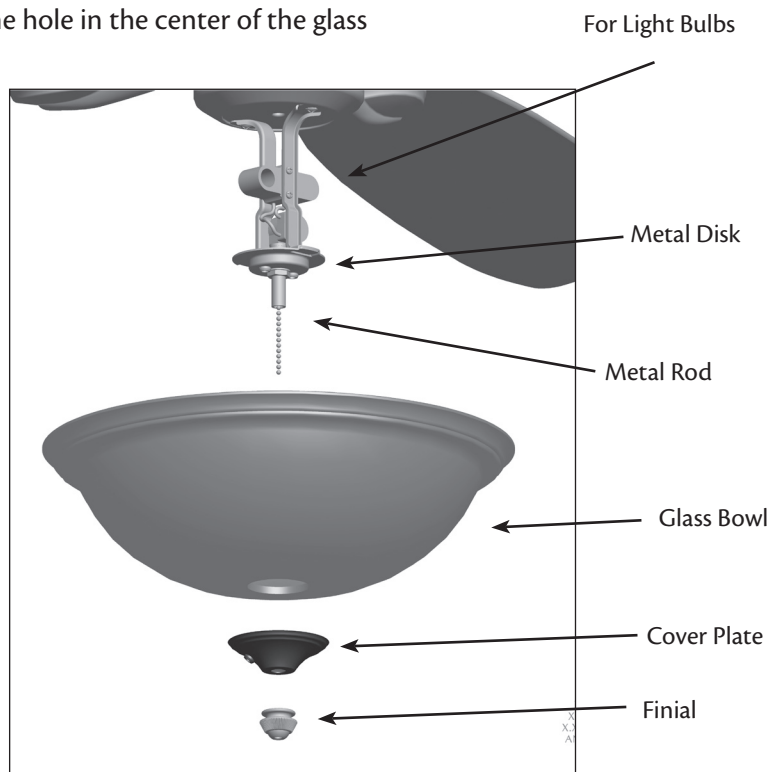
7 • Completing Your Installation With or Without a Bowl Light Fixture (Continued)

Installing the Glass Bowl

- 7-8. First install included B10 (60 Watts Maximum) bulbs into the sockets.
- 7-9. If the fandangle is attached to the extra pull chain, remove it now.
- 7-10. Attach the extra pull chain (included) to the fan pull chain using the plastic breakaway connector. (You may find the plastic breakaway connector on the end of the extra chain.)
- 7-11. Thread the fan pull chain through the hole in the metal disc. Then, thread the fan pull chain through the hole in the center of the glass bowl.
- 7-12. Thread the light pull chain through the hole in the center of the glass bowl. Then, Thread the light pull chain through the hole in the center of the cover plate.
- 7-13. Thread the fan pull chain through the grommet hole in the side of the cover plate.
- 7-14. Place the cover plate up against the glass bowl. Align the holes in the cover plate and glass bowl.
- 7-15. Thread the light pull chain through the finial and screw the finial onto the threaded rod end until tight.
- 7-16. Reattach the fandangle to the extra pull chain.



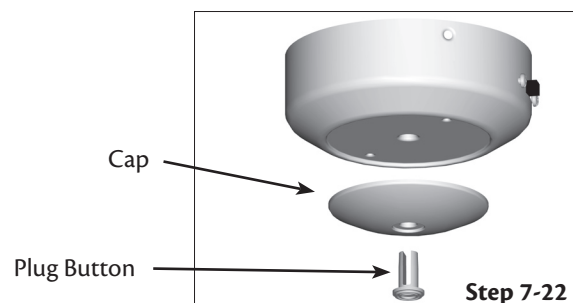
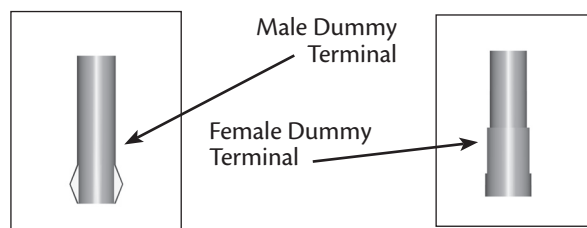
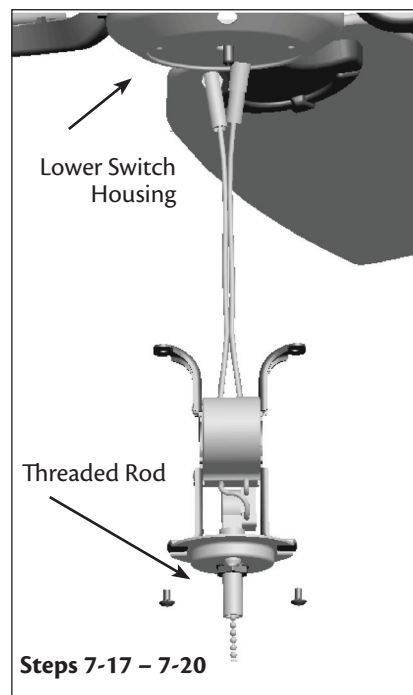
Breakaway
Connector



7 • Completing Your Installation With or Without a Bowl Light Fixture (Continued)

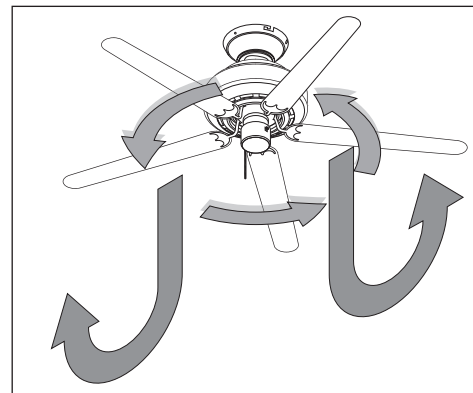
Uninstalling the Light Fixture

- 7-17. To uninstall the light fixture, first disconnect the plug connectors between the black wire and the red wire.
- 7-18. Disconnect the plug connectors between the two white wires.
- 7-19. Remove the two screws attaching the light kit to the lower switch housing.
- 7-20. Remove the light fixture from the lower switch housing, pulling disconnected wires through the hole in the center of the lower switch housing.
Note: When removing the wires, pull the thin plug connector (male) through first, and then pull the other plug connector (female) through the hole.
- 7-21. Install the dummy terminals (included in the sack parts) on the two disconnected wires in the lower switch housing.
- 7-22. Install the switch housing cap and plug button to the lower switch housing.
- 7-23. Once you have uninstalled the light fixture, continue with step 7-6

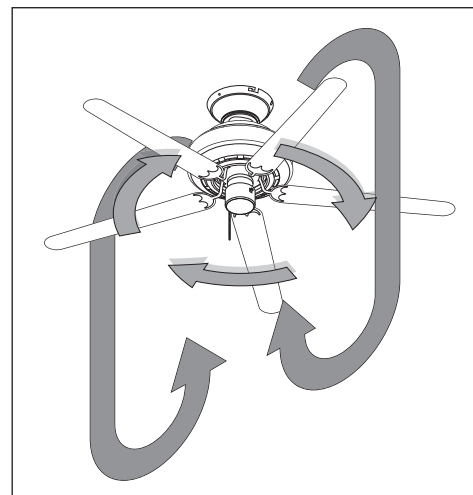


8 • Operating and Cleaning Your Ceiling Fan

- 8-1. Turn on electrical power to the fan.
- 8-2. The fan pull chain controls power to the fan. The pull chain has four settings in sequence: High, Medium, Low and Off.
 - Pull the chain slowly to change settings.
 - Release slowly to prevent the chain from recoiling into the blades.
 - The chain uses a breakaway connector that separates if the chain is jerked. If this happens, simply reinsert the chain into the connector.
- 8-3. The light pull chain controls the power to the light fixture. The chain has two settings: ON and OFF.
- 8-4. Ceiling fans work best by blowing air downward (counterclockwise blade rotation) in warm weather to cool the room with a direct breeze. In winter, having the fan draw air upward (clockwise blade rotation) will distribute the warmer air trapped at the ceiling around the room without causing a draft.
- 8-5. For cleaning finishes, use a soft brush or lint-free cloth to prevent scratching. A vacuum cleaner brush nozzle can remove heavier dust. Remove surface smudges or accumulated dirt and dust using a mild detergent and a slightly dampened cloth. You may use an artistic agent, but never abrasive cleaning agents as they will damage the finish.
- 8-6. Clean wood finish blades with a furniture polishing cloth. Occasionally, apply a light coat of furniture polish for added protection and beauty. Clean painted and high-gloss blades in the same manner as the fan finish.



In warm weather, use downward air flow pattern

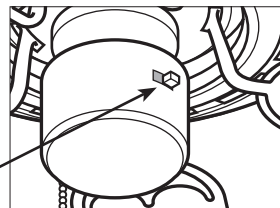


In cold weather, use upward air flow pattern

To Change Airflow Direction

Turn the fan off and let it come to a complete stop. Slide the reversing switch on the fan to the opposite position. Restart fan.

Reversing
Switch



9 • Troubleshooting

Problem: Nothing happens; fan does not move.

1. Turn power on, replace fuse, or reset breaker.
2. Loosen canopy, check all connections according to the wiring the fan section.
3. Check the plug connection in the switch housing.
4. Push motor reversing switch firmly left or right to ensure that the switch is engaged.
5. Pull the pull chain to ensure it is on.
6. Remove the shipping bumpers.

Problem: Noisy operation.

1. Tighten the blade bracket screws until snug.
2. Tighten the blade screws until snug.
3. Check to see if the blade is cracked. If so, replace all the blades.
4. Change to an approved speed control.
5. Be sure that the glass is secure.
6. Check and tighten the screws in the switch housing mounting plate and in the upper and lower switch housing.

Problem: Excessive wobbling.

1. If your fan wobbles when operating, use the enclosed balancing kit and instructions to balance the fan.
2. Tighten all blade and/or blade iron screws.

Problem: Lights dim when turned on or do not turn on

1. Check to make sure wattage of light bulbs installed match the specifications on the light socket.

If you need parts or service assistance, please call 888-830-1326 or visit us at our Web site at <http://www.hunterfan.com>.

Hunter Fan Company
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